

National Guard



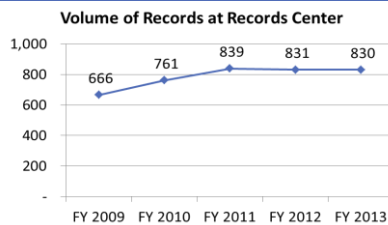
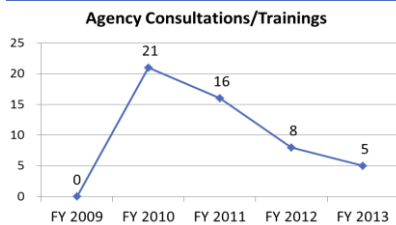
DAS CUSTOMER SERVICES SUMMARY FOR FY 2012-2013

Administrative Rules

Rules does not currently work with the National Guard. At last year's CSS meetings Ken Hansen, division director of Administrative Rules, brought to the attention of the Adjutant General statutes that authorize rulemaking for the National Guard through the Governor. The National Guard was going to review the statutes and determine if they needed to promulgate any rules. A follow up e-mail was sent to General Burton on 6/18/2012. Administrative Rules did not hear back so no action was taken. Below is the list of statues the National Guard may want to review:

- 39-1-3, 39-1-60, 39-4-2, 39-6-7, 39-6-29, 39-6-39 (also 39-6-32), 39-6-64, 39-7-119 (applying to 39-7)

Archives and Records Service



Facilities Construction & Management

	FY 2012	FY 2013
Average cost per square foot (leases)	\$ 0.07	\$ 0.08
Average cost per square foot (operations & maintenance)	\$ 0.78	\$ 0.78
Total Capital Improvements Budget	\$ 1,008,264	\$ 2,127,000

Finance

	FY 2013
Post-Audit Error Rate*	7%
Employees with time-based pay NOT using ESS for time entry	23%
P-card Dollars Spent**	\$ 177,915
* State average: 3.59% ** % of total State P-card spend: 0.90%	

Fleet

	FY 2012	FY 2013
Count of vehicles	35	34
Total miles traveled	245,563	253,631
Underutilized vehicles (mileage below the bottom quartile)	14	10
Annual lease savings from Fleet Operations	\$ 45,360	\$ 44,064

Purchasing and General Services

	FY 2012	FY 2013
Use of State Contracts	3,538,947	6,998,709
Pieces of Mail Processed	80	0
Number of Surplus Items	283	25

Risk Management

